



AVANTHI INSTITUTE OF PHARMACEUTICAL SCIENCES

(Approved by AICTE, PCI, Recognized by the Govt. of A.P. & Affiliated to JNTU-GV, Vizianagaram)

Cherukupally (Village), Chittivalasa (SO), Bhogapuram (Mandal), Vizianagaram (Dist) -531162.

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7.1.4. Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and Sensitization of students and employees to the constitutional obligations: values, rights, duties and responsibilities of citizens.

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Principal

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Date: 13 June 2018

CORE VALUES OF THE INSTITUTION

Avanthi Institute of Pharmaceutical Sciences (AIPS) is dedicated to fostering a culture of self-reflection and community engagement that enhances awareness and commitment to our core values. At the heart of our practices lies the principle of integrity, where AIPS is committed to modeling a strong sense of "doing the right thing for the right reason," both in attitude and behavior. Service is paramount, and AIPS strives to meet individual student learning demands through quality programs and a supportive learning environment.

COMMITMENT

Commitment is a cornerstone at AIPS, with a focus on supporting the college's mission and vision, addressing the needs of students and stakeholders, and adapting to the changing demands of our communities. The institution is dedicated to creating new programs and services, continually evaluating and improving existing ones, and employing a shared decision-making process.

RESPECT

Respect is deeply ingrained in AIPS's values, involving stakeholders in decisions, treating individuals with dignity, fostering self-worth, and promoting trust through professional courtesy and fair treatment. The institution recognizes and supports the contributions of both employees and students.

EXCELLENCE

Excellence is a guiding principle, exhibited in staffing, facilities, programs, and services. AIPS encourages continuous improvement, anticipates needs, and fosters creativity, innovation, and risk-taking.

ACCOUNTABILITY

Accountability is a fundamental aspect of AIPS's ethos, with a commitment to personal and professional growth, continuous evaluation, and improvement of systems and policies. The institution establishes and communicates clearly defined goals and objectives, ensuring that its work adds value to the college and district, while demonstrating fiscal and social responsibility.

DIVERSITY

Diversity is embraced at AIPS, with a commitment to fair and equal access for all, recognizing, appreciating, and celebrating the strength of diversity. The institution provides educational experiences that promote a greater appreciation for diversity and integrates diversity topics into classroom learning activities, encouraging the consideration of multiple points of view. Through



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these principles, AIPS strives to create a holistic educational environment that aligns with its values and fosters a sense of responsibility, respect, excellence, accountability, and diversity.




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CODE OF CONDUCT FOR STUDENTS

This code of conduct seeks to establish a positive learning culture, promoting professionalism, respect, and academic excellence.

I. Upholding Standards of Discipline and Dignified Behaviour

Students are expected to adhere to the highest standards of discipline and dignified behaviour both within and outside the campus. Compliance with college rules and regulations is essential to safeguard the dignity and integrity of the institution.

II. Adherence to the 6-Day Work Schedule

Students must strictly adhere to the 6-day work schedule, Monday to Saturday (9 AM-4:20 PM). Regular attendance in classes, as per the timetable, is crucial for achieving academic standards.

III. Financial Obligations

Students are required to fulfill financial obligations by paying tuition fees, bus fees, and mess bills promptly.

IV. Avoidance of Fines

Students should steer clear of incurring fines for any violations.

V. Prevention of Harassment and Ragging

Harassment of juniors, ill-treatment of fellow students, or any form of ragging is strictly prohibited. Offenders may face criminal charges in accordance with Supreme Court orders.


VI. Punctuality and Attendance

Timely attendance to classes is mandatory. Latecomers may face penalties, leading to attendance shortages.

VII. Classroom Etiquette

Students should inform the concerned faculty before entering or leaving a classroom during ongoing class work.




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VIII. Laboratory Responsibilities

Students must report to the lab within the specified time with observation books and records.

IX. Zero Tolerance for Misconduct

Misconduct towards female students or any threats or violence against staff or peers will be considered a serious offense, resulting in penal action.

X. Mandatory Participation

Students are required to attend all sessions, including seminars and project presentations.

XI. Approval for Leaving Campus During Class Hours

Students can leave the campus during class hours only after obtaining prior approval from the concerned authority.

XII. Post-Class Hours Behavior

Students must vacate classrooms promptly after 4:20 PM. The college library is the only permissible location for post-class hours activities.

XIII. Discipline During Bus Travel

Students must maintain discipline while travelling on the college bus.

XIV. Leave Applications

All leave applications (regular and medical) must be submitted in a timely manner for approval by the Head of the Department (HOD) and the concerned authority.


XV. Dress Code Compliance

Students should adhere to the approved dress code, including formal shirts tucked into trousers with a belt and proper shoes.

XVI. Helmet Usage and Vehicle Regulations

Bikes should not be ridden without helmets, and high-powered vehicles are prohibited on campus during college hours.




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XVII. Maintaining Discipline in Academic Buildings

Students are expected to maintain discipline and decorum in academic buildings. Deviant behaviour such as hooting or whistling will be treated as indiscipline.

XVIII. Optimal Use of Facilities

Students are encouraged to utilize library and computing facilities, engage in professional activities, and participate in authorized programs beyond class hours.

XIX. Restricted Access to Academic Buildings

Access to academic buildings beyond stipulated timings and holidays requires written permission from the HOD to avoid disciplinary action.

XX. Participation in Intercollegiate Events

Students intending to represent the college in intercollegiate events must seek prior permission from HODs, with selection based on academic performance, attendance, and conduct.

XXI. Maximizing Facility Utilization

Encouraging students to maximize academic, co-curricular, and extracurricular resources fosters holistic development, enhancing skills, promoting health, and preparing them for life beyond academics. This comprehensive approach cultivates well-rounded individuals equipped for diverse challenges and opportunities.

XXII. Campus Cleanliness

Students are responsible for keeping the campus neat and clean, utilizing designated bins for waste disposal.

XXIII. Prevention of Defacement

Activities such as scribbling or writing on walls, doors, or furniture that may deface the college are strictly prohibited.

XXIV. Responsible Handling of Property

Students must handle college property carefully to avoid replacement/repair costs and fines. Responsible use ensures resource conservation, safety, and community respect. Guidelines are in place to promote awareness and maintain a positive learning environment for all.




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XXV. Penalties for Violations

Violations may result in warnings, fines, parental complaints, or other corrective actions determined by staff or higher authorities. Adherence to rules is essential to avoid consequences outlined by the responsible parties.

XXVI. Disciplinary Initiatives

In case of non-compliance with rules or any behaviour deviating from the college's vision and mission, staff members are empowered to initiate disciplinary action, leading to the formation of a grievance committee for further proceedings.




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CODE OF CONDUCT FOR FACULTY AND STAFF

In the course of their employment, all staff members are bound by the following guidelines, and any deviation from these rules may result in consequences.

A. Integrity and Devotion to Duty: Every employee is expected to uphold the highest standards of integrity, demonstrate unwavering commitment to their duties, and engage in honest and impartial official dealings. Courtesy and politeness should be maintained in interactions with the Management, Principal, colleagues, students, and the public. Loyalty to the college's best interests is paramount.

B. Scheduled Working Hours: Employees are required to adhere to the designated working hours and must be present at their workplace during these hours.

C. Leave and Absence: No employee shall be absent from duty without prior permission. Even during leaves or vacations, leaving the college premises requires prior authorization. When leaving the station, employees must inform the Principal in writing, through their respective Head of Department (H.O.D), if applicable, providing contact information during their absence.

D. Political Neutrality: Employees are prohibited from being members of any political party or participating in political activities. Association with any political party or organization engaged in political activities is strictly forbidden.

E. Media Statements: Employees must refrain from making statements, publishing, or writing through any media that adversely impacts or criticizes college policies or actions or is deemed detrimental to the college's interests.

F. External Employment: Engaging in any trade, private tuition, or employment outside of official assignments, whether for monetary gain or not, is strictly prohibited without prior permission.

G. Insolvency Proceedings: Employees facing insolvency proceedings must promptly report all relevant details to the college.

H. Criminal Proceedings: In cases where criminal proceedings are pending, employees must promptly report all relevant facts to the college.

I. Legal and Press Recourse: Employees must address concerns internally before legal action, refraining from press involvement without prior approval. The statement underscores seeking permission from a designated authority for press engagement. While such clauses aim to maintain organizational control, their enforceability depends on compliance with local labor laws and regulations.

J. Claim Submission Protocol: Any claims or grievances must be submitted in writing through the proper channel to the competent authority. Forwarding advance copies to higher authorities is prohibited unless the competent authority has rejected the claim or delayed redressal unreasonably.



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K. Enquiry and Appeal: Misconduct or offenses may lead to an inquiry or punishment by the competent authority. However, aggrieved employees have the right to appeal within 15 days of receiving the decision to the Management, whose decision is final.

L. Prohibition of Strikes: Employees are prohibited from engaging in strikes, incitements, absence from work, neglect of duties, or hunger strikes. Violation of these rules constitutes misconduct and may lead to appropriate disciplinary action.




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Date: 26-12-2022

CIRCULAR

The College Code of Conduct Committee for the Academic Year 2022-2023 has been established with the aim of addressing violations of the Code of Conduct within our institution. The committee's primary objective is to uphold the college's reputation as a well-disciplined institution by implementing measures to prevent and address any breaches of the established code.


Ref: Policy of Avanathi Institute of Pharmaceutical Sciences Code of Conduct.

CODE OF CONDUCT COMMITTEE FOR 2022-2023

S. NO	Name of the member	Designation	Role
1	Dr. M.B.V Raju	Principal	Chairman
2	Dr.V. Uma Sankar	Vice Principal	Member
3	Dr.T. Rushi	Assistant Professor	Member
4	Dr. B. Manoj Kumar	HOD PHARM D	Member
5	Dr. K. Pavani	HOD B PHARM	Member
6	Mrs. A.H.V. Santoshi	Associate Professor	Member
7	Mr. A. Nanaji	Associate Professor	Member
8	Mrs. B. Bhagya Sri	Associate Professor	Member
9	Anwesh Deep Padhy	5 th Pharm D	Student member
10	Komal	3 rd B Pharm	Student member

Copy to
Chairman Table
All HODs




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Responsibilities of Code of Conduct Committee Members

To facilitate the smooth operation of College Code of Conduct Committee meetings, operating under the guidance of the Chairman of the College Code of Conduct Committee, ensuring the effective functioning of the committee, the following delineates the customary roles and responsibilities of the Code of Conduct Committee for the academic year 2022-2023:

- 1. Policy Review and Revision:** The committee bears the responsibility of systematically reviewing and revising the extant code of conduct policies to guarantee their relevance, fairness, and alignment with the evolving needs of the educational institution.
- 2. Education and Awareness:** It is incumbent upon the committee to organize educational programs and awareness campaigns aimed at enlightening the campus community about the code of conduct policies. Emphasis should be placed on the significance of respectful behavior, fostering a positive campus culture.
- 3. Investigation of Violations:** The committee is tasked with the impartial and comprehensive investigation of reported violations of the code of conduct. This involves gathering evidence and testimonies from all relevant parties.
- 4. Disciplinary Actions:** Drawing from the findings of the investigation, the committee should propose appropriate disciplinary actions against individuals found culpable of breaching the code of conduct. The range of actions may span from warnings and probation to suspension or expulsion, contingent on the gravity of the offense.
- 5. Confidentiality:** Committee members are obligated to maintain stringent confidentiality throughout the investigation process, safeguarding the privacy and rights of all parties involved.
- 6. Appeal Process:** The committee should establish a fair and transparent appeal process that allows individuals found in violation of the code of conduct to contest the committee's decision.
- 7. Mediation and Conflict Resolution:** In certain instances, the committee may facilitate mediation and conflict resolution between disputing parties to reach amicable solutions.
- 8. Record Keeping:** The committee should meticulously maintain records of all reported incidents, investigations, and outcomes in a secure and confidential manner.
- 9. Collaboration with Campus Partners:** Collaborating with other campus entities, such as student



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services, counselling, and academic departments, is essential. This collaboration helps address underlying issues and provides support to students in need.

10. Continuous Improvement: The committee should engage in regular self-assessment and actively seek feedback from the campus community. This process is vital to identifying areas for improvement in the code of conduct and refining their own procedural mechanisms.




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Induction Meet for students

Title of Event	:	Induction Meet for students
Venue	:	Seminar Hall
Date	:	26-12-2022
Time	:	10.00 am to 1 pm
Participants	:	All 1 st B Pharmacy and Pharm-D Students
Chief Guest	:	Prof.S.Sathyanarayana

Report on Induction Meet at Avanathi Institute of Pharmaceutical Sciences

Introduction

It's great to hear about the Induction Meet organized by Avanathi Institute of Pharmaceutical Sciences on 26th December 2022. Induction events play a crucial role in helping new students feel welcome and informed as they embark on their academic journey. Such gatherings not only provide essential information about institutional values, codes of conduct, and guidelines but also create a platform for students to connect with each other and the college community.

Program Highlights:

Welcome Address:

The induction meet commenced with a cordial welcome from the college principal, Dr. M.B.V. Raju. He extended his greetings to the students and underscored the importance of upholding discipline and academic integrity throughout their tenure at the institution.

Introduction to Institutional Values:

The assembly commenced with an extensive presentation spearheaded by Professor S. Sathyanarayana. During this session, he familiarized the students with the core institutional principles. These principles encompass a dedication to achieving academic excellence, fostering an innovative mindset, embracing diversity, and encouraging ethical behavior.



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Code of Conduct:

The session on the college's code of conduct, led by Dr. V. Uma Sankar, Head of Student Affairs, was comprehensive, outlining the expectations and responsibilities of students on campus. Emphasized areas included punctuality, respectful behavior towards faculty and peers, preservation of college infrastructure, and adherence to academic honesty principles.

Academic Regulations:

Dr. M. B. V. Raju, the principal, briefed students on academic regulations, encompassing attendance requirements, examination procedures, grading systems, and the process for seeking academic assistance.

Student Support Services:

During the induction meet, the various student support services available were highlighted, including the counseling cell, library resources, academic advisors, and career development center, ensuring students are aware of resources to assist them throughout their academic journey.

Interactive Session:

An interactive session provided students with the opportunity to ask questions and seek clarifications on college rules and regulations. Ice-breaking activities were organized to foster camaraderie among students, facilitating a friendly atmosphere within the college community.

Ice-Breaking Activities:

To promote a sense of camaraderie among the students, fun ice-breaking activities were organized. These activities helped students get to know each other better and create a friendly atmosphere within the college community.

Closing Remarks:

Closing remarks from the college management encouraged students to make the most of their time at Avanathi Institute of Pharmaceutical Sciences, striving for excellence in both academics and extracurricular activities.

Conclusion:

In conclusion, the Induction Meet on 26th December 2022, at Avanathi Institute of Pharmaceutical



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Sciences successfully introduced new students to the college's values and code of conduct. By offering a clear understanding of expectations, resources, and support systems, the event ensured a promising start to the students' educational journey. It is anticipated that students will embrace the principles shared during the induction meet, positively contributing to the college community while pursuing their academic goals.




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Report on: Mandatory Courses on Indian Constitution and Universal Human Values at Avanathi Institute of Pharmaceutical Sciences.

I. Introduction

Avanathi Institute of Pharmaceutical Sciences is dedicated to providing holistic education and fostering well-rounded development among its students. A significant stride has been taken by incorporating mandatory courses on the Indian Constitution and Universal Human Values into the academic curriculum. This report aims to spotlight the institute's initiatives and the effective integration of these courses.

II. Rationale Behind the Inclusion

Acknowledging the pivotal role of constitutional knowledge and ethical values in molding responsible citizens and proficient professionals, Avanathi Institute of pharmaceutical sciences has introduced these courses. The objective is to ensure that each graduate not only possesses a robust understanding of their civic duties but also nurtures a profound sense of empathy and integrity.

III. The Indian Constitution Course

The course on the Indian Constitution delves into the historical backdrop, essential principles, and the functioning of the Indian democratic system. Students are introduced to the Preamble, fundamental rights, directive principles, and the allocation of powers between the central and state governments. Moreover, the course underscores the significance of constitutional values such as justice, liberty, equality, and fraternity, instilling a sense of responsibility towards upholding the principles enshrined in the Constitution.

IV. Universal Human Values Course

In the Universal Human Values course, students are encouraged to explore the fundamental principles that underlie human dignity, empathy, and ethical conduct. It encompasses various topics, including but not limited to compassion, integrity, respect for diversity, and sustainable




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development. The course is designed to sensitize students to the challenges faced by humanity, nurturing them to become socially conscious and compassionate individuals.

V. Implementation and Compliance

Avanathi Institute of Pharmaceutical Sciences has diligently adhered to the integration of these courses into its academic curriculum. The institute has appointed highly qualified and experienced faculty members to ensure effective course delivery. Additionally, periodic reviews and feedback mechanisms have been established to assess the courses' relevance, student engagement, and overall impact.

VI. Impact and Benefits

The inclusion of these courses has had a profound impact on both students and the institute. By imparting a deeper understanding of the Indian Constitution, students have become more cognizant of their rights and responsibilities as citizens. Concurrently, the Universal Human Values course has facilitated the development of empathetic and ethically conscious individuals committed to making a positive impact on society.

VII. Conclusion

In conclusion, Avanathi Institute of Pharmaceutical Sciences' decision to introduce mandatory courses on the Indian Constitution and Universal Human Values is commendable. The institute's dedication to providing a comprehensive and socially responsible education is evident in the successful implementation and compliance with these courses. Through these endeavors, Avanathi Institute of Pharmaceutical Sciences is nurturing a generation of professionals who are not only academically proficient but also socially conscious and morally upright individuals.




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DEPARTMENT OF PHARMACY PRACTICE

CLASS TIME TABLE AY -2022-23

CLASS: PHARM D III YEAR (2021 ADMITTED BATCH)

W.e.f – 24/01/2023

DAY/ TIME	9:30 – 10:30	10:30– 11:20	11:20 – 12:10	12:10 -1:00	1:00– 01:50	1:50– 2:40	2:40-3:30	3:30- 4:20
MON	COL-II	PF	MC	L U N C H	PJ	MC LAB		
TUE	MC	PJ	COL-II		PT- II	PT- II LAB		
WED	MC	PT-II	PF		PA	PA LAB		
THU	PF	MC	PA		COL- II	PF LAB		
FRI	HOSPITAL VISIT				HOSPITAL VISIT			
SAT	PJ	PA	PT-II		PF	COL-II LAB		

CLASS TEACHER- B. SRAVANI

S. No	NAME OF THE FACULTY	DESIGNATION	NAME OF THE SUBJECT(Hrs)	DEPART MENT
1.	Dr.S. ArunSatyaDev	Professor	Medicinal chemistry-(MC) (4)	Pharm. D
2.	Mrs.Ch.Geetha	Assistant Professor	Pharmaceutical Analysis-(PA) (3)	Pharm. D
3.	Dr.V.C.Randeep Raj	Associate Professor	Pharmacotherapy –II-(PT-II) (3)	Pharm. D
.	Dr.S. Dhana Lakshmi	Assistant Professor	Pharmaceutical Jurisprudence-(PJ) (3)	Pharm. D
5.	Mrs.B.Ramavathi	Associate Professor	Pharmacology-II (COL-II) (3)	Pharm. D
6.	Dr.B.Tejasree	Assistant Professor	Pharmaceutical Formulation-(PF) (3)	Pharm. D
7.	Dr.S. ArunSatyaDev	Professor	Medicinal chemistry Lab-(MC) (3)	Pharm. D
8.	Mrs.Ch.Geetha	Assistant Professor	Pharmaceutical Analysis Lab-(PA) (3)	Pharm. D
9.	Dr.V.C.Randeep Raj	Associate Professor	Pharmacotherapy -II Lab-(PT-II)(3)	Pharm. D
10.	Mrs.B.Ramavathi	Associate Professor	Pharmacology-II Lab-(COL-II) (3)	Pharm. D
11.	Dr.B.Tejasree	Assistant Professor	Formulation Lab-(PF) (3)	Pharm. D



PRINCIPAL

Avanthi Institute of Pharmaceutical Sciences
Cherukupally (V), Bhogapuram Mandal
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CLASS TEACHER – Dr.M.Sowmya Batch A: Roll 01-25 Batch B: Roll 26 – 50									
DAY/ TIME	9:30 - 10:30	10:30 – 11:20	11:20 – 12:10	12:10 -1:00	1:00 – 01:50	1:50 2:40	2:40 – 3:30	3:30 – 4:20	
MON	MC-II	COLOGY- II	IP-I	L U N C H	COGNOSY - II	BATCH A - IP-I LAB BATCH B - COLOGY-II LAB			
TUE	PJ	MC-II	COLOGY- II		TUTORIAL (IP-I)	BATCH A - COLOGY-III LAB BATCH B - IP-I LAB			
WED	IP-I	COGNOSY - II	MC-II		COLOGY- II	BATCH A – LIBRARY/SPORTS BATCH B – COGNOSY – III LAB			
THU	PJ	COLOGY- II	COGNOSY - II		IP-I	BATCH A – COGNOSY - III LAB BATCH B – LIBRARY/SPORTS			
FRI	COLOGY- II	COGNOSY - II	PJ		MC-II	PJ	TUTORIAL (MC-II)	LIBRARY/ SPORTS	

Time Table Incharge


Principal



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Cherukupally (V), Bhogapuram Mandal
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CLASS TIME TABLE AY: 2022-23

CLASS:IIIB.Pharm I Sem (PCI Regulation)

SECTION – B (2019 Admitted Batch)

w.e.f: 15/09/2023

S. No	NAME OF THE FACULTY	DESIGNATION	NAME OF THE SUBJECT (Hrs)	PROGRAMME
1.	Dr. M.Sowmya	Associate Professor	Medicinal Chemistry – II (MC-II) (5)	B. Pharm
2.	Mrs. Y. Anveshi Dhananjaya	Assistant Professor	Pharmacology (COLOGY-II) (5)	B. Pharm
3.	Mr.K.B.K.Raju	Assistant Professor	Industrial Pharmacy – I (IP-I) (4)	B. Pharm
4.	Mr. A. Nanaji	Associate Professor	Pharmacognosy – II (5)	B. Pharm
5.	Mrs. M. Geethanjali	Assistant Professor	Pharmaceutical Jurisprudence (PJ) (5)	B. Pharm
6.	Mrs. Y. Anveshi Dhananjaya	Assistant Professor	Pharmacology Lab (6)	B. Pharm
7.	Mr.K.B.K.Raju	Assistant Professor	Industrial Pharmacy – I Lab (6)	B. Pharm
8.	Mr. A. Nanaji	Associate Professor	Pharmacognosy – II(COgnosy-II) Lab (6)	B. Pharm
10.	Mrs. Y. Anveshi Dhananjaya	Assistant Professor	Pharmacology (COLOGY-II) Tutorial (1)	B. Pharm
11.	Mr.K.B.K.Raju	Assistant Professor	Industrial Pharmacy – I (IP-I) Tutorial (1)	B. Pharm
12.	Dr. M.Sowmya	Associate Professor	Student Teacher Interaction (STI) (1)	B. Pharm
13.	Mr. R.Ramana	Librarian	Library (2)	B. Pharm
14.	Mr. D.KoteswaraRao	Physical Director	Sports (2)	B. Pharm

Time Table Incharge




Principal

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DEPARTMENT OF PHARMACEUTICAL PRACTICE

Day/Time	9.00- 10.00.	10.00 -11.00	11.00 -12.00	12.00 - 1.00	1.00 -2.00	2.00 -3.00	3.00 - 4.00.
Mon	MP	CADD	FD	L U N C H	MP	BPPK	Library/ Seminar
Tue	CADD	FD	BPPK		CADD	FD	BPPK
Wed	MP	BPPK	CADD		Library/ Seminar	FD	MP
Thu	Seminar/Assignments						
Fri	Practical-III						
Sat	Practical-IV						

CLASS TIME TABLE AY:2022-23

CLASS: IM. Pharm. II Sem Pharmaceutical Technology

w.e.f : 01/05/2023




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S.N O	NAME OF THE FACULTY	DESIGNATION	NAME OF SUBJECT (Hrs)	DEPARTMENT
1.	Dr.M.Pavani	Professor	Computer Aided Drug Delivery System- (CADD) (4)	M.Pharm
2.	Mrs.M.K.Rekha	Associate Professor	Molecular Pharmaceutics-(MP) (4)	M.Pharm
3.	Mrs.B.Sravani	Associate Professor	Advanced Biopharmaceutics and Pharmacokinetics- (BPPK) (4)	M.Pharm
4.	Mr.S.Ramakrishna	Associate Professor	Formulation Development-(FD) (4)	M.Pharm
5.	Mr.S.ChandraSekhar	Associate Professor	Assignments (1)	M.Pharm
6	Mrs.M.K.Rekha	Associate Professor	Practical-III (6)	M.Pharm
7	Dr.M.Pavani	Professor	Practical-IV (6)	M.Pharm
8	Mrs.B.Sravani	Associate Professor	Seminars (6)	M.Pharm
9.	Mr.R.Ramana	Librarian	Library (2)	M.Pharm

Time table Incharge




Principal

PRINCIPAL

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Date: 13/03/2023

To
The Members of CC,
Avanthi Institute of Pharmaceutical Sciences,
Cherukupally (Village),
Near Tagarapuvalasa Bridge,
Vizianagaram (Dist)-531162.

Respected Madam/Sir,

Sub: Code of Conduct Committee Meeting of AIPS on 14/03/2023

This is to bring to your kind notice that Code of Conduct Committee meeting of Avanthi Institute of Pharmaceutical Sciences has been scheduled at 10.00 AM on 14/03/2023 in the conference hall of the college to discuss the following agenda points/items.

- a. Review and approval of the minutes of the previous committee meeting.
- b. UHV 6 Days Online Workshop by AIPS for Students
- c. Research Ethics Followed by Teaching Staff
- d. Faculty Orientation Program
- e. Awareness on Human Values and Rights for All
- f. Awareness program on professional ethics
- g. Campus Safety and Security
- h. Plagiarism Detection and Prevention
- i. Student grievance redressal mechanism
- j. Faculty-Student interaction guidelines

Copy to:

All members of Code of Conduct Committee and

All HOD'S



Principal

PRINCIPAL

Avanthi Institute of Pharmaceutical Science
Cherukupally (V), Bhogapuram Manda
Vizianagaram Dt., - 531162



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MINUTES OF THE CODE OF CONDUCT COMMITTEE MEETING

The Meeting of the Code of Conduct Committee of Avanathi Institute of Pharmaceutical Sciences, Cherukupally (Village), Near Tagarapuvalasa Bridge, and Vizianagaram (Dist)- 531162 held on 14/03/2023 at 10.00 AM, Venue: Conference Hall.

Members Present:

S. NO	Name of the member	Designation	Role
1	Dr. M.B.V Raju	Principal	Chairman
2	Dr.V. Uma Sankar	Vice Principal	Member
3	Dr.T. Rushi Naidu	Assistant Professor	Member
4	Dr. B. Manoj Kumar	HOD PHARM D	Member
5	Dr. K. Pavani	HOD B PHARM	Member
6	Mrs. A.H.V. Santoshi	Associate Professor	Member
7	Mr. A. Nanaji	Associate Professor	Member
8	Mrs. B. Bhagya Sri	Associate Professor	Member
9	Nikish Kumar	3 rd Pharm D	Student Member
10	Amit Kumar	3 rd B Pharm	Student Member

The Chairperson Dr. M.B.V. Raju extended a warm welcome to the Code of Conduct Committee members. The following resolutions (agenda wise) were taken after detailed discussions among the members in the meeting.

Item 1: Review and Approval of Previous Meeting Minutes:

- The Chairperson proceeds to present the minutes from the previous committee meeting that took place on 13-Aug-2022. The members take a moment to carefully examine the document.
- Dr. V. Uma Sankar proposes the inclusion of the attendance record from the previous meeting as an additional point in the minutes. Following a brief discussion, the amendment is agreed upon.
- Without any further modifications, the committee members proceed to vote in favor of approving



PRINCIPAL

Avanathi Institute of Pharmaceutical Sciences

Cherukupally (V), Bhogapuram Mandal
Vizianagaram Dt., - 531162



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the minutes. The Chairperson then signs them, officially solidifying them as a formal record of the meeting.

Item 2: UHV 6 Days Online Workshop by AIPS for Students

1. The AIPS committee thoroughly examined the specifics of the forthcoming UHV online workshop designed for students.
2. It was observed that the workshop encompasses crucial subjects concerning universal human values and their significance in personal and professional development.
3. The committee strongly urged all students to actively engage in the workshop and resolved to endorse it through official communication platforms such as emails, social media, and notice boards.
4. Dr. T. Rushi Naidu was assigned the responsibility of overseeing student registration and collaborating with AIPS to manage the workshop logistics.

Item 3: Research Ethics Followed by Teaching Staff

1. The committee deliberated on the significance of research ethics within the teaching staff and its influence on upholding academic integrity.
2. A proposal was put forth to arrange a workshop on research ethics exclusively for faculty members in the upcoming semester.
3. Dr. B. Manoj Kumar graciously offered to extend invitations to subject matter experts who would facilitate the workshop.
4. The committee reached a consensus that the workshop should encompass various subjects including plagiarism, data fabrication, authorship ethics, and the responsible conduct of research.

Item 4: Faculty Orientation Program

1. The faculty orientation program for the upcoming academic year was thoroughly discussed and considered by the committee. They focused on both the content and structure of the program.
2. Prior to the start of the semester, the orientation program will span over two days and provide crucial administrative information, institutional policies, and effective teaching strategies.
3. Dr. K. Pavani was assigned the responsibility of organizing the orientation program and was encouraged to incorporate interactive sessions to actively involve new faculty members.

Item 5: Human Values and Rights for All

1. The committee engaged in a collaborative session to generate ideas on how to enhance awareness of human values and rights among students, faculty, and staff.

Additionally, the committee proposed the integration of human values and rights-related subjects into the curriculum of pertinent courses.



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2. The committee collectively brainstormed strategies to foster awareness of human values and rights among students, faculty, and staff.

Furthermore, the committee recommended the inclusion of human values and rights-related themes into the curriculum of relevant courses.

Item 5: Awareness Program on Professional Ethics

1. The committee deliberated on the importance of implementing an awareness program on professional ethics within the academic community.
2. A suggestion was made to arrange frequent seminars and panel discussions involving industry experts to highlight the significance of ethical conduct in the professional realm.
3. Professor Pavani and Ms. Santhoshi were tasked with the responsibility of collaborating with the Training and Placement Cell to coordinate and arrange these sessions.

Item 6: Campus Safety and Security

1. The safety and security measures on campus were thoroughly examined by the committee.
2. A decision was made to carry out a yearly safety audit in order to identify any potential areas that could be improved and implement the necessary enhancements.
3. Furthermore, the committee promoted the establishment of a safety committee consisting of faculty, staff, and student representatives to effectively address any safety concerns.

Item 7: Plagiarism Detection and Prevention

1. The committee deliberated on the necessity of adopting a proactive strategy to identify and prevent plagiarism among students.
2. It was proposed to investigate the feasibility of incorporating plagiarism detection software and offering guidance to both faculty and students regarding citation and referencing protocols.
3. The subcommittee, led by Dr. B. Manoj Kumar, was assigned the responsibility of conducting research on appropriate plagiarism detection tools and formulating a proposal for implementation.

Item 8: Student Grievance Redressal Mechanism

1. The committee assessed the efficiency of the existing mechanism for addressing student grievances. It was suggested to establish an online platform where students can lodge complaints and monitor the status of their grievances.
2. The effectiveness of the current student grievance redressal mechanism was evaluated by the committee. A recommendation was made to develop an online portal that would enable students to submit their complaints and keep track of the progress made in addressing them.
3. The committee conducted a thorough review of the current system for resolving student grievances

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and its effectiveness. As a solution, it was proposed to establish an online portal that would allow students to submit their complaints and easily monitor the progress of their grievances.

4. After careful evaluation, the committee examined the efficiency of the existing student grievance redressal mechanism. To enhance the process, it was suggested to create an online portal where students can lodge their complaints and have visibility into the progress made in addressing their concerns.

5. The committee thoroughly assessed the effectiveness of the current mechanism for addressing student grievances. To improve the system, it was recommended to develop an online portal that would enable students to submit their complaints and keep track of the progress made in resolving them.


Item 9: Faculty-Student Interaction Guidelines

1. The committee deliberated on the significance of establishing explicit guidelines to uphold professionalism and respect in faculty-student interactions.
2. It was determined that incorporating guidelines for faculty-student interactions into the Code of Conduct would be necessary.

Item 10: Next Meeting Schedule:

- The Chairperson announces that the next committee meeting will be held on 14th Aug 2023 at 10 AM in Conference Hall.




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Signature Sheet:

S. NO	Name of the member	Designation	Role	Signature
1	Dr. M.B.V Raju	Principal	Chairman	
2	Dr.V. Uma Sankar	Vice Principal	Member	
3	Dr.T. Rushi	Assistant Professor	Member	
4	Dr. B. Manoj Kumar	HOD PHARM D	Member	
5	Dr. K. Pavani	HOD B PHARM	Member	
6	Mrs. A.H.V. Santoshi	Associate Professor	Member	
7	Mr. A. Nanaji	Associate Professor	Member	
8	Mrs. B. Bhagya Sri	Associate Professor	Member	
9	Nikish Kumar	3 rd Pharm D	Student Member	
10	Amit Kumar	3 rd B Pharm	Student Member	



Principal

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Date: 12/08/2022

To
The Members of CC,
Avanathi Institute of Pharmaceutical Sciences,
Cherukupally (Village),
Near Tagarapuvalasa Bridge,
Vizianagaram (Dist)-531162.

Respected Madam/Sir,

Sub: Code of Conduct Committee Meeting of AIPS on 13/08/2022

This is to bring to your kind notice that Code of Conduct Committee meeting of Avanathi Institute of Pharmaceutical Sciences has been scheduled at 10.00 AM on 13/08/2022 in the conference hall of the college to discuss the following agenda points/items.

- a. Review and approval of the minutes of the previous committee meeting.
- b. Disciplinary Measures
- c. Social Media Guidelines
- d. Induction Program for Students
- e. Any other matter related to the code of conduct.


Principal

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Cherukupally (V), Bhogapuram Mandala
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Copy to:

All members of Code of Conduct Committee and File

All HOD's





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MINUTES OF THE CODE OF CONDUCT COMMITTEE MEETING

The Meeting of the Code of Conduct Committee of Avanathi Institute of Pharmaceutical Sciences, Cherukupally (Village), Near Tagarapuvalasa Bridge, and Vizianagaram (Dist)- 531162 held on 13/03/2022 at 10.00 AM, Venue: Conference Hall.

Members Present:

S. NO	Name of the member	Designation	Role
1	Dr. M.B.V Raju	Principal	Chairman
2	Dr.V. Uma Sankar	Vice Principal	Member
3	Dr.T. Rushi	Assistant Professor	Member
4	Dr B Manoj Kumar	HOD PHARM D	Member
5	Dr. K. Pavani	HOD B PHARM	Member
6	Mrs. A.H.V. Santoshi	Associate Professor	Member
7	Mr. A. Nanaji	Associate Professor	Member
8	Mrs. B. Bhagya Sri	Associate Professor	Member
9	U. Meghana	5 th Pharm D	Student member
10	L. Girish. Reddy	3 rd B Pharm	Student member

The Chairperson Dr. M.B.V.Raju extended a warm welcome to the Code of Conduct Committee members. The following resolutions (agenda wise) were taken after detailed discussions among the members in the meeting.

Item 1: Review and Approval of Previous Meeting Minutes:

- The Chairperson proceeds to present the minutes from the previous committee meeting that took place on 12th March 2022. The members take a moment to carefully examine the document.
- Dr. T. Rushi proposes the inclusion of the attendance record from the previous meeting as an



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additional point in the minutes. After a brief discussion, the amendment is agreed upon.

- With no further modifications, the committee members proceed to vote in favour of approving the minutes. The Chairperson then signs them, officially solidifying them as a formal record of the meeting.

Item 2: Review of Existing Code of Conduct

1. The committee carried out a comprehensive examination of the current Code of Conduct for students, faculty, and staff.
2. The existing Code of Conduct for students, faculty, and staff underwent a thorough review by the committee.
3. A detailed evaluation of the Code of Conduct for students, faculty, and staff was conducted by the committee.
4. The committee thoroughly reviewed the Code of Conduct for students, faculty, and staff, identifying both positive aspects and areas in need of further clarification.
5. The committee highlighted the clarity of guidelines and the extensive coverage of ethical standards in the current Code of Conduct, while also acknowledging the need for additional examples and clarification in certain areas.

Item 3: Disciplinary Measures

1. The disciplinary measures outlined in the current Code of Conduct were thoroughly assessed by the committee.
2. Concerns were expressed regarding the uniformity in implementing disciplinary actions and ensuring fairness in decision-making.
3. To ensure consistency in approach, a training session for faculty and staff members involved in disciplinary proceedings was determined to be necessary.

Item 4: Social Media Guidelines

1. The committee acknowledged the significance of practicing responsible social media usage within the academic community.
2. It was proposed that the Code of Conduct should incorporate guidelines for appropriate social media behavior.

Item 5: Induction Program for Students

1. The committee deliberated on the significance of a meticulously planned orientation program to familiarize new students with the institution's programs and academic atmosphere.
2. It was determined that the orientation program would encompass informative sessions, guided



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tours of the campus, and engaging activities to ensure new students feel embraced and at ease.

3. Distinct duties were assigned to faculty members to oversee various aspects of the orientation program.

4. The timeline for the orientation program was established, with a consensus to commence it two weeks prior to the commencement of the academic year.

Item 6: Next Meeting Schedule:

The Chairperson has declared that the upcoming committee meeting is scheduled to take place on the 14th of March, 2023, at 10 AM in the Conference hall.

Signature Sheet:

S. NO	Name of the member	Designation	Role	Signature
1	Dr. M.B.V Raju	Principal	Chairman	
2	Dr.V. Uma Sankar	Vice Principal	Member	
3	Dr.T. Rushi	Assistant Professor	Member	
4	Dr. B. Manoj Kumar	HOD PHARM D	Member	
5	Dr. K. Pavani	HOD B PHARM	Member	
6	Mrs. A.H.V. Santoshi	Associate Professor	Member	
7	Mr. A. Nanaji	Associate Professor	Member	
8	Mrs. B. Bhagya Sri	Associate Professor	Member	
9	U. Meghana	5 th Pharm D	Student member	
10	L. Girish. Reddy	3 rd B Pharm	Student member	



Principal

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Dr. M.B.V Raju as the chief guest addressing the gathering at the induction meets



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Dr.V Uma Sankar checking plagiarism for research papers for the co faculty




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Review Article

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A review article on PCOS and its impact on quality of life in women correlation with age, basal metabolic index and various factors

T.Rushwanada*, G.Eswari, L.Satish Kumar actari, M.Trupika, L.Krishapriya

*Assistant professor, Department of Pharmacy Practice, Avanthi institute of pharmaceutical sciences, vizianagaram

*Student, Department of Pharmacy Practice, Avanthi institute of pharmaceutical sciences, Vizianagaram.

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oligomenorrhea,
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metabolic modifiers, LH,
FSH, and Mullerian.

Abstract

Polycystic ovary syndrome (PCOS) is a hormonal disorder characterized by presence of oligomenorrhea, anovulation and hyperandrogenism in females. PCOS mainly observed in women in adolescent age to pre-partum resulting in abortions. Symptoms mainly include irregular menstrual cycles, anovulation, acne, hirsutism and oligomenorrhea. The pathophysiology of PCOS involves the primary ovarian abnormalities, endocrine alterations and metabolic modifiers such as anti-Mullerian hormone, insulin resistance and chronic inflammation which causes metabolic disturbances and insulin hormone imbalance which results in hyperandrogenism therefore development of cysts in ovaries is observed. Diagnostic criteria are mainly done from the Rotterdam criteria of PCOS which includes mainly presence of menstrual irregularities, ultrasound scanning and Luteinizing Hormone (LH) and Follicle-stimulating hormone (FSH) ratio and raise of androgenic level in body. Treatment options includes oral contraceptive pills, metformin therapy for insulin intolerance, local treatments for hirsutism by laser hair removal therapy, hormone replacement therapy for hyperandrogenism and acne. Non-pharmacological treatment includes diet changes, regular exercises and weight loss. Early diagnosis of PCOS can improve the quality of life and minimize the chances of causing cardiac problems and further complications caused by PCOS such as hair loss, infertility and if left undiagnosed may result in uterine cancer.



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*Corresponding Author

T.Rushwanada

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Introduction

Definition

Polycystic Ovarian Syndrome (PCOS) is defined as a health condition which is commonly seen in one in ten women of reproductive age. Where the female ovaries develop immature or partially mature eggs in excessive amounts and later on, they transform into

cysts in ovaries and it often results due to increase of male hormones (androgens) [1].

Classification of PCOS

It is divided into 4 groups.

1. ASYMPTOMATIC FORM

- No symptoms are seen in this form but presence of polycystic ovaries is observed.

2. MILD TYPE

- We will observe polycystic ovaries and ovulation doesn't occur (anovulation).

3. CLASSICAL TYPE

- Abnormal levels androgens (hyperandrogenism) are seen and Ovulation doesn't occur (anovulation).

Rushwanada T et al. Int Jw Hea Bio Sci, 4(1), 2023, 13-17

4. METABOLIC TYPE

- It is the mixture of both mild and classical type.
- It includes obesity and insulin resistance condition.

TYPES OF PCOS

1. INSULIN RESISTANT PCOS

- When your body doesn't respond to insulin it causes increased level of insulin which results in hyperandrogenism causes ovulation.

- Non-alcoholic steatohepatitis
- Uterine cancer

Risk factors

- Genital history (33.67%)
- Obesity (5%)
- Type 2 diabetes (23.50%)
- Hypertension (4.96%)
- Cardiovascular disease (4.20%)

Aetiology / Causes

Research Publications by AIPS students



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Code of conduct awareness program at Principal office




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Dr. B Manoj Kumar (HOD) explaining institutional core values and code of conduct for new faculty




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Faculty Members and students interacting with the villagers of Chippada village during the rally



Dr. T. Rushi Naidu addressing the students of Z.P.H school, Chippada Village, about the Human Values and Rights for all.



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Student from AIPS have been actively engaged in promoting human values and rights.



AIPS students have under taken the initiative to promote fundamental rights and values among local school children



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Mrs B. Aruna Creating Awareness on profession ethics to 2nd B Pharm Students in their class room.



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Date: 09/08/2021

To
The Members of CC,
Avanathi Institute of Pharmaceutical Sciences,
Cherukupally (Village),
Near Tagarapuvalasa Bridge,
Vizianagaram (Dist)-531162.

Respected Madam/Sir,

Sub: Code of Conduct Committee Meeting of AIPS on 10/08/2021

This is to bring to your kind notice that Code of Conduct Committee meeting of Avanathi Institute of Pharmaceutical Sciences has been scheduled at 10.00 AM on 10/08/2021 in the conference hall of the college to discuss the following agenda points/items.

- a. Review and approval of the minutes of the previous committee meeting.
- b. Any pending action items from the previous meeting.
- c. Updates on the implementation of the code of conduct during the previous academic year.
- d. Suggestions and improvements to the existing code of conduct, if any
- e. Any other matter related to the code of conduct.
- f. Induction Program for Students.


Principal

Copy to:

All members of Code of Conduct Committee and File
All HOD'S

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MINUTES OF THE CODE OF CONDUCT COMMITTEE MEETING

The Meeting of the Code of Conduct Committee of Avanthi Institute of Pharmaceutical Sciences, Cherukupally (Village), Near Tagarapuvalasa Bridge, and Vizianagaram (Dist)- 531162 held on 10/08/2021 at 10.00 AM, Venue: Conference Hall.

Members Present:

S. NO	Name of the member	Designation	Role
1	Dr. M.B.V Raju	Principal	Chairman
2	Dr.V. Uma Sankar	Vice Principal	Member
3	Dr.T. Rushi Naidu	Assistant Professor	Member
4	Dr. B. Manoj Kumar	HOD PHARM D	Member
5	Dr. K. Pavani	HOD B PHARM	Member
6	Mrs. A.H.V. Santoshi	Associate Professor	Member
7	Mr. A. Nanaji	Associate Professor	Member
8	Mrs. B. Bhagya Sri	Associate Professor	Member
9	Ms. P.Jyoshna	3 rd Pharm D	Student Member
10	Ms. G.Dakshayani	3 rd B Pharm	Student Member

The Chairperson Dr. M.B.V. Raju extended a warm welcome to the Code of Conduct Committee members. The following resolutions (agenda wise) were taken after detailed discussions among the members in the meeting.

Item 1: Review and Approval of Previous Meeting Minutes:

- The Chairperson proceeds to present the minutes of the previous committee meeting that took place on March 15, 2021. The members take a moment to carefully examine the document.
- Dr. V. Uma Sankar proposes the inclusion of the attendance record from the previous meeting as an additional point in the minutes. Following a brief discussion, the amendment is unanimously accepted.
- Without any further modifications, the committee members proceed to vote in favor of approving



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the minutes. The Chairperson then signs the minutes, solidifying them as an official record of the meeting.

Item 2: Pending Action Items from the Previous Meeting:

- Dr. V. Uma Sankar delivers an update on the assigned task from the previous meeting, which involved conducting research on best practices for anonymous reporting mechanisms. They inform the committee that they have gathered pertinent information and will present it in the upcoming meeting for further deliberation.
- Furthermore, all remaining action items from the previous meeting have been successfully accomplished, and the committee expresses its appreciation for the dedication of those individuals involved.

Item 3: Updates on the Implementation of the Code of Conduct:

- The committee receives a report compiled by Dr. T. Rushi Naidu on the number and types of code of conduct violations reported during the previous academic year.
- Dr. T. Rushi Naidu highlights that there was a significant decrease in reported cases of academic dishonesty due to the increased use of online proctoring tools.
- Dr. T. Rushi Naidu shares feedback received from students through surveys, which indicates a general improvement in the perception of the institution's commitment to a respectful environment.

Item 4: Awareness Programs and Training Workshops:

1. Dr. K. Pavani provides a summary of the awareness campaign that took place last year for new students and faculty members. The positive response received from participants demonstrates its effectiveness.
2. An overview of the awareness program organized by Dr. K. Pavani for incoming students and faculty is presented, highlighting its success based on positive feedback from participants.
3. Dr. K. Pavani shares an overview of the awareness program conducted last year for incoming students and faculty, emphasizing its success through the positive feedback received from participants.
4. The success of the awareness program conducted by Dr. K. Pavani for incoming students and faculty is evident from the positive feedback received, as presented in an overview.
5. Dr. K. Pavani outlines the achievements of the awareness program conducted last year for incoming students and faculty, highlighting its success based on positive feedback from participants.



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Item 5: Anonymous Reporting Mechanism for Code of Conduct Violations:

The committee is currently engaged in deliberations regarding the execution of an anonymous reporting mechanism for instances of code of conduct violations. Mrs. A.H.V. Santoshi provides a comprehensive overview of various alternatives, encompassing a specialized online platform and a discreet helpline, while also highlighting their respective advantages and disadvantages.

Item 6: Involvement of Student Representatives:

- The committee is currently engaged in a discussion regarding the advantages of incorporating student representatives into the code of conduct committee.
- Dr. B. Manoj Kumar and Mrs. B. Bhagya Sri have both voiced their endorsement for this concept and have proposed the inclusion of student council members as representatives within the committee.
- After careful consideration, the committee has reached a consensus to extend an invitation to student council representatives for the upcoming meeting, with the intention of exploring their potential contribution and involvement.

Item 7: Appreciation and Acknowledgment:

1. The committee extends its gratitude and appreciation to the faculty and staff for their dedicated efforts in upholding a respectful and inclusive atmosphere within the institution.
2. Dr. B. Manoj Kumar suggests arranging a special event to honor those individuals who have demonstrated the values outlined in the code of conduct throughout the academic year. The committee has reached a consensus to schedule the event for a later date in the year.

Item 8: Induction Program for Students

- The committee deliberated on the significance of implementing a thorough orientation program for incoming students in order to acquaint them with the institution's code of conduct.
- It was determined that incorporating sessions on academic integrity, respectful behavior, and the various support systems accessible to students would be beneficial.

Item 9: Any Other Business (AOB):

Mr. A. Nanaji expresses his concern regarding the utilization of mobile phones during examinations and proposes the implementation of a policy to tackle this matter. Consequently, the committee resolves to include this subject in the agenda for the upcoming meeting.

Item 10: Next Meeting Schedule:

- The Chairperson announces that the next committee meeting will be held on 12 March 2022 at 10 AM in Conference hall.





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Signature Sheet:

S. NO	Name of the member	Designation	Role	Signature
1	Dr. M.B.V Raju	Principal	Chairman	
2	Dr.V. Uma Sankar	Vice Principal	Member	
3	Dr.T. Rushi	Assistant Professor	Member	
4	Dr. B. Manoj Kumar	HOD PHARM D	Member	
5	Dr. K. Pavani	HOD B PHARM	Member	
6	Mrs. A.H.V. Santoshi	Associate Professor	Member	
7	Mr. A. Nanaji	Associate Professor	Member	
8	Mrs. B. Bhagya Sri	Associate Professor	Member	
9	Ms. P.Jyoshna	3 rd Pharm D	Student Member	
10	Ms. G.Dakshayani	3 rd B Pharm	Student Member	



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Date: 11/03/2022

To
The Members of CC,
Avanathi Institute of Pharmaceutical Sciences,
Cherukupally (Village),
Near Tagarapuvalasa Bridge,
Vizianagaram (Dist)-531162.

Respected Madam/Sir,

Sub: Code of Conduct Committee Meeting of AIPS on 12/03/2022

This is to bring to your kind notice that Code of Conduct Committee meeting of Avanathi Institute of Pharmaceutical Sciences has been scheduled at 10.00 AM on 12/03/2022 in the conference hall of the college to discuss the following agenda points/items.

- Review and approval of the minutes of the previous committee meeting.
- Any pending action items from the previous meeting.
- Updates on the implementation of the code of conduct during the previous academic year.
- Awareness Program on Fundamental Rights:
- Annual Awareness Program on "Code of Conduct to Faculty"
- Suggestions and improvements to the existing code of conduct, if any.
- Any other matter related to the code of conduct.


Principal

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Copy to :

All members of Code of Conduct Committee and File

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MINUTES OF THE CODE OF CONDUCT COMMITTEE MEETING

The Meeting of the Code of Conduct Committee of Avanathi Institute of Pharmaceutical Sciences, Cherukupally (Village), Near Tagarapuvalasa Bridge, and Vizianagaram (Dist)- 531162 held on 12/03/2022 at 10.00 AM, Venue: Conference Hall.

Members Present:

S. NO	Name of the member	Designation	Role
1	Dr. M.B.V Raju	Principal	Chairman
2	Dr.V. Uma Sankar	Vice Principal	Member
3	Dr.T. Rushi Naidu	Assistant Professor	Member
4	Dr. B. Manoj Kumar	HOD PHARM D	Member
5	Dr. K. Pavani	HOD B PHARM	Member
6	Mrs. A.H.V. Santoshi	Associate Professor	Member
7	Mr. A. Nanaji	Associate Professor	Member
8	Mrs. B. Bhagya Sri	Associate Professor	Member
9	Mr. P. Vikas	3 rd Pharm D	Student Member
10	Ms. B.Bindhusri	3 rd B Pharm	Student Member

The Chairperson Dr. M.B.V. Raju extended a warm welcome to the Code of Conduct Committee members. The following resolutions (agenda wise) were taken after detailed discussions among the members in the meeting.

Item 1: Review and Approval of Previous Meeting Minutes:

- The Chairperson introduces the minutes of the initial committee meeting that took place on August 10th, 2021. The members carefully examine the document and propose some minor revisions, which are subsequently included in the final draft.
- Following the discussion, the committee proceeds to vote in favor of endorsing the minutes, and the Chairperson affixes their signature, solidifying them as the official record of the meeting.




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Item 2: Pending Action Items from the Previous Meeting:

1. Dr.V. Uma Sankar discloses the research findings regarding anonymous reporting mechanisms. The committee evaluates the information and consents to move forward with the proposed online reporting portal.
2. The research findings on anonymous reporting mechanisms are presented by Dr.V. Uma Sankar. After reviewing the information, the committee agrees to proceed with the suggested online reporting portal.
3. Dr.V. Uma Sankar shares the research findings on anonymous reporting mechanisms. Following a thorough review, the committee decides to move forward with the online reporting portal as recommended.
4. Dr.T. Rushi Naidu provides an update on the progress made by the subcommittee responsible for reviewing sanctions related to code of conduct violations. They will present their recommendations in the upcoming meeting.

Item 3: Updates on the Implementation of the Code of Conduct:

1. Dr. B. Manoj Kumar presents the latest data on code of conduct violations for the ongoing academic year until today's date.
2. The committee acknowledges a minor rise in reported incidents of bullying and harassment and engages in a discussion regarding the possible factors contributing to this pattern.
3. Dr. K. Pavani updates the committee on the recent workshops organized for the faculty and staff, aimed at enhancing their understanding of the code of conduct.

Item 4: Suggestions and Improvements to the Existing Code of Conduct:

The draft section on inclusivity and diversity is thoroughly examined by the committee, who then proceeds to offer their feedback. Mrs. A.H.V. Santoshi proposes the inclusion of examples and case studies to enhance the understanding of how the code can be applied in different scenarios.

The committee reaches a consensus to incorporate pertinent examples in the final version.

Item 5: Awareness Programs and Training Workshops:

- Mrs. B. Bhagya Sri provides the committee with an update on the advancement of the online training modules. A demonstration of the modules is presented, and it is met with favorable feedback from the committee members.
- Subsequently, the committee reaches a decision to incorporate the modules at the commencement of the upcoming academic year and appoints Mrs. B. Bhagya Sri as the coordinator for their launch.



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Item 6: Anonymous Reporting Mechanism for Code of Conduct Violations:

- Providing an update on the progress of the online reporting portal, Dr. B. Manoj Kumar and Dr. K. Pavani inform the committee about the expected launch timeline.
- Additionally, they express their eagerness to receive feedback from the committee and suggest incorporating a promotional campaign to encourage usage among students, faculty, and staff.

Item 7: Involvement of Student Representatives:

1. The meeting commences with a warm welcome to the student council representatives by the committee, who then engage in a fruitful discussion regarding the various roles these representatives can play in the code of conduct committee.
2. The student council representatives, in turn, express their unwavering dedication to fostering a positive campus culture and propose the idea of organizing awareness campaigns led by students themselves.
3. Recognizing the value of student involvement, the committee unanimously decides to incorporate the student representatives in the planning of future awareness programs and eagerly seeks their input on code of conduct initiatives.

Item 8: Awareness Program on Fundamental Rights

- The committee finalized that an awareness program on fundamental rights, should be conducted in this academic year

Item 9: Annual Awareness Program on "Code of Conduct to Faculty"

- It was decided to conduct the awareness program in two sessions to accommodate faculty schedules effectively.
- Dr.V. Uma Sankar took responsibility for disseminating information about the program to all faculty members

Item 10: Next Meeting Schedule:

- The Chairperson announces that the next committee meeting will be held on 13th Aug 2022 at 10 AM in Conference hall.




Principal

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Annual awareness program on code of conduct by Dr. A Chandra shaker at conference hall



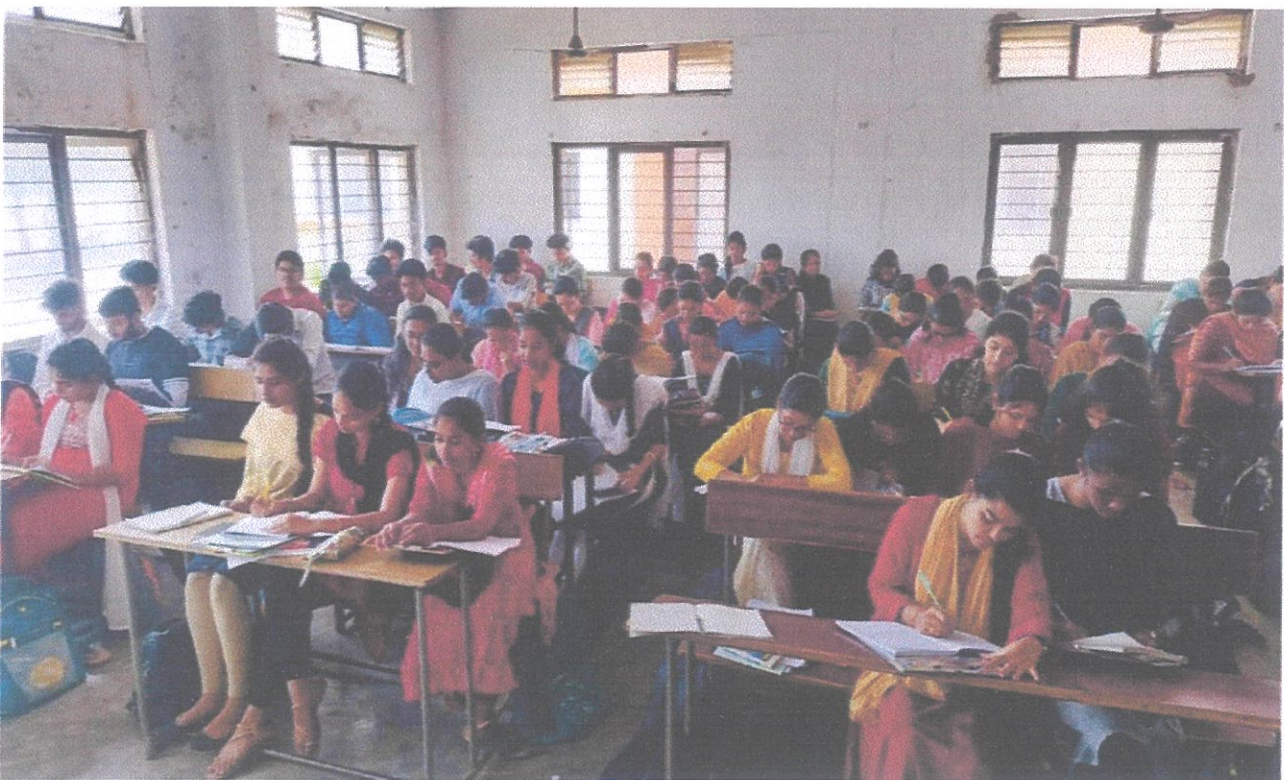

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Induction classes to the students on ~~principles~~ of conduct to first year students in class rooms



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M Santosh (AO) is Addressing to security guards near main gate of AIPS campus about code of Conduct.




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Ao Santosh sir is Addressing to Ayyas at portico about code of conduct




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Guest Lecture Delivered By Dr. T. Rushi Naidu, Assistant Professor On Human Values



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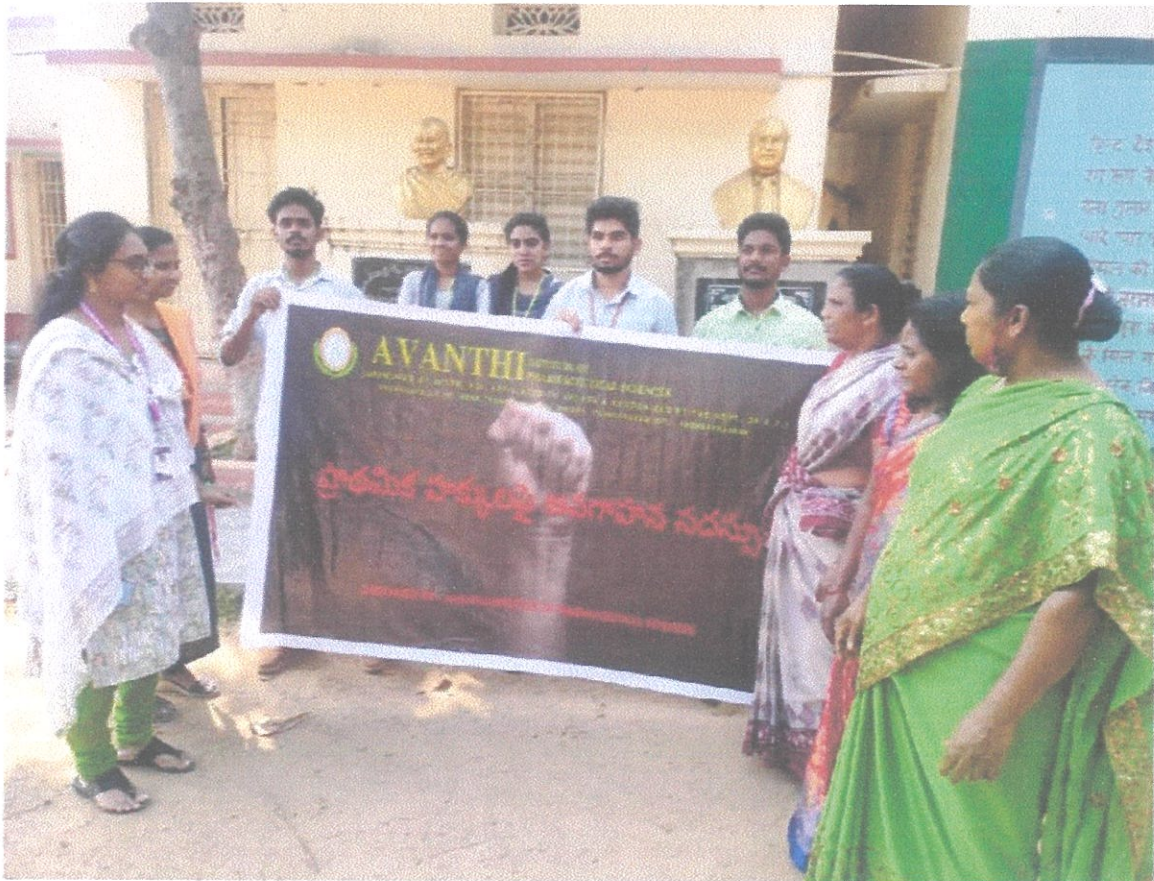


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Poster Inaugural awareness Meet Conducted In Regional ZPH School

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Avanthi Institute of Pharmaceutical Sciences



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Students from AIPS have been actively participating in a rally for advocating for human values and rights



AIPS students have undertaken the initiative to promote fundamental rights and values



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Date: 07/07/2020

To
The Members of CC,
Avanathi Institute of Pharmaceutical Sciences,
Cherukupally (Village),
Near Tagarapuvalasa Bridge,
Vizianagaram (Dist)-531162.

Respected Madam/Sir,

Sub: Code of Conduct Committee Meeting of AIPS on 08/07/2020

This is to bring to your kind notice that Code of Conduct Committee meeting of Avanathi Institute of Pharmaceutical Sciences has been scheduled at 10.00 AM on 08/08/2020 in the conference hall of the college to discuss the following agenda points/items.

1. Welcome and Introductions
2. Induction Program for Students
3. Code of Conduct Review and Updates


Principal



PRINCIPAL
Avanathi Institute of Pharmaceutical Sciences
Cherukupally (V), Bhogapuram Mandal
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Copy to:

All members of Code of Conduct Committee and File

All HOD'S



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MINUTES OF THE CODE OF CONDUCT COMMITTEE MEETING

The Meeting of the Code of Conduct Committee of Avanathi Institute of Pharmaceutical Sciences, Cherukupally (Village), Near Tagarapuvalasa Bridge, and Vizianagaram (Dist)-531162 held on 08/07/2020 at 10.00 AM, Venue: Conference Hall.

Members Present:

S. NO	Name of the member	Designation	Role
1	Dr. M.B.V Raju	Principal	Chairman
2	Dr. V. Uma Sankar	Vice Principal	Member
3	Dr.T. Rushi Naidu	Assistant Professor	Member
4	Dr. Randeep Raj	Assistant Professor	Member
5	Mrs. V. Vandana	HOD B PHARM	Member
6	Mrs. A.H.V. Santoshi	Associate Professor	Member
7	Mr. A. Nanaji	Associate Professor	Member
8	Mrs. B. Bhagya Sri	Associate Professor	Member
9	Ms. K.Manisha	3 rd Pharm D	Student Member
10	Ms. R.Rachana	3 rd B Pharm	Student Member

The Chairperson Dr. M.B.V. Raju extended a warm welcome to the Code of Conduct Committee members. The following resolutions (agenda wise) were taken after detailed discussions among the members in the meeting.

Item 1: Induction Program for Students:

1. The committee deliberated on the significance of organizing an orientation program for incoming students in order to familiarize them with the institution's code of conduct, policies, and guidelines.
2. It was determined that the orientation program would encompass workshops on academic honesty, expected behavior, and the promotion of a harmonious campus environment.
3. Several committee members offered to create tailored content and engaging activities for the



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orientation program.

4. The committee reached a consensus to arrange the orientation program prior to the commencement of the upcoming academic year.

Item 2: Code of Conduct Review and Updates:

1. The committee thoroughly examined the current code of conduct and pinpointed sections that required revisions or further clarification.

2. A decision was made to establish a subcommittee with the task of conducting a comprehensive review and suggesting essential amendments to the code of conduct.

3. The subcommittee would take on the responsibility of gathering input from both students and faculty to guarantee inclusivity in the revisions of the code.

Item 3: The meeting concluded with the Chairperson summarizing the action points and setting the date for the next meeting on 13th March 2021

Signature Sheet:

S. NO	Name of the member	Designation	Role	Signature
1	Dr. M.B.V Raju	Principal	Chairman	
2	Dr. V. Uma Sankar	Vice Principal	Member	
3	Dr.T. Rushi	Assistant Professor	Member	
4	Dr. Randeep Raj	Assistant Professor	Member	
5	Mrs. V. Vandana	HOD B PHARM	Member	
6	Mrs. A.H.V. Santoshi	Associate Professor	Member	
7	Mr. A. Nanaji	Associate Professor	Member	
8	Mrs. B. Bhagya Sri	Associate Professor	Member	
9	Ms. K.Manisha	3 rd Pharm D	Student Member	
10	Ms. R.Rachana	3 rd B Pharm	Student Member	



Principal

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Date: 13/03/2021

To

The Members of CC,

Avanathi Institute of Pharmaceutical Sciences, Cherukupally (Village),

Near Tagarapuvalasa Bridge, Vizianagaram

(Dist)-531162.

Respected Madam/Sir,

Sub: Code of Conduct Committee Meeting of AIPS on 15/03/2021

This is to bring to your kind notice that Code of Conduct Committee meeting of Avanathi Institute of Pharmaceutical Sciences has been scheduled at 10.00 AM on 15/03/2021 in the conference hall of the college to discuss the following agenda points/items.

1. Welcome and Recap
2. Conduction of Awareness Program on Rights and Duties Disa Act Awareness
3. Disciplinary Measures and Reporting Mechanisms




Principal

PRINCIPAL
Avanathi Institute of Pharmaceutical Sciences
Cherukupally (V), Bhogapuram Mandal
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MINUTES OF THE CODE OF CONDUCT COMMITTEE MEETING

The Meeting of the Code of Conduct Committee of Avanthi Institute of Pharmaceutical Sciences, Cherukupally (Village), Near Tagarapuvalasa Bridge, and Vizianagaram (Dist)- 531162 held on 15/03/2021 at 10.00 AM, Venue: Conference Hall.

Members Present:

S. NO	Name of the member	Designation	Role
1	Dr. M.B.V Raju	Principal	Chairman
2	Dr.V. Uma Sankar	Vice Principal	Member
3	Dr.T. Rushi Naidu	Assistant Professor	Member
4	Dr. Randeep Raj	Assistant Professor	Member
5	Mrs. V. Vandana	HOD B PHARM	Member
6	Mrs. A.H.V. Santoshi	Associate Professor	Member
7	Mr. A. Nanaji	Associate Professor	Member
8	Mrs. B. Bhagya Sri	Associate Professor	Member
9	Mr. L. Satish Kumar Achari	3 rd Pharm D	Student member
10	Ms. J.Meghana	3 rd B Pharm	Student member

The Chairperson Dr. M.B.V. Raju extended a warm welcome to the Code of Conduct Committee members. The following resolutions (agenda wise) were taken after detailed discussions among the members in the meeting.

Item 1: Welcome and Recap:

- The Chairperson provided a brief recap of the first meeting's key discussions and outcomes.

Item 2: Conduction of Awareness Program on Rights and Duties:

1. The committee deliberated on the timetable for the awareness program and concluded that





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conducting multiple sessions throughout the academic year would be beneficial.

2. Various committee members stepped forward to take charge of sessions covering important subjects like academic ethics, diversity appreciation, and fostering a secure and inclusive campus atmosphere.

3. It was unanimously decided to join forces with student associations and academic departments to guarantee widespread participation and a significant impact.

Item 3: Disa Act Awareness:

1. The committee stressed the significance of raising awareness about the Disa Act in order to guarantee equal opportunities and assistance for students with disabilities. A dedicated workshop in partnership with disability support services will be arranged to educate the community about the rights and requirements of differently-abled students.

Item 4: Disciplinary Measures and Reporting Mechanisms:

1. The committee deliberated on the current disciplinary measures and reporting mechanisms and put forward suggestions to streamline and enhance them.

- It was determined that regular workshops would be organized for faculty and staff to ensure uniformity in addressing disciplinary matters and student complaints.
- The committee reached a consensus to establish an anonymous reporting system, aiming to foster a safe environment for students to report incidents without any apprehension of retaliation.

Item 5: Closing Remarks and next meeting date

- The Chairperson thanked all members for their valuable contributions and encouraged them to actively participate in the implementation of the planned programs.

The date for the next meeting was set on 10 Aug 2021, and the meeting was adjourned




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Signature Sheet:

S. NO	Name of the member	Designation	Role	Signature
1	Dr. M.B.V Raju	Principal	Chairman	
2	Dr.V. Uma Sankar	Vice Principal	Member	
3	Dr.T. Rushi	Assistant Professor	Member	
4	Dr. Randeep Raj	Assistant Professor	Member	
5	Mrs. V. Vandana	HOD B PHARM	Member	
6	Mrs. A.H.V. Santoshi	Associate Professor	Member	
7	Mr. A. Nanaji	Associate Professor	Member	
8	Mrs. B. Bhagya Sri	Associate Professor	Member	
9	Mr. L. Satish Kumar Achari	3 rd Pharm D	Student Member	
10	Ms. J.Meghana	3 rd B Pharm	Student Member	



Principal

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Induction program conducted for 1st B Pharm students in class rooms.




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Seminar on code of conduct addressed by Principal Dr .M.B.V Raju to AIPS faculty at Principal Chamber



Seminar on code of conduct, conducted by Dr.V.Uma Shankar among AIPS faculty



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Dr. Abhishekar creating awareness on rights and duties to B Pharm 1st year Pharm. D Students in E-class room




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Dr. Abhishekhar creating awareness on rights and duties to B Pharm & Pharm D 1st year students in E- Class room.



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Date: 15/08/2019

To
The Members of CC,
Avanathi Institute of Pharmaceutical Sciences ,
Cherukupally (Village),
Near Tagarapuvalasa Bridge,
Vizianagaram (Dist)-531162.

Respected Madam/Sir,

Sub: Code of Conduct Committee Meeting of AIPS on 16/08/2019

This is to bring to your kind notice that Code of Conduct Committee meeting of Avanathi Institute of Pharmaceutical Sciences has been scheduled at 10.00 AM on 16/08/2019 in the conference hall of the college to discuss the following agenda points/items.

1. Review and update the existing Code of Conduct policies for the academic year 2019- 2020.
2. Plan and discuss the induction program for new students.
3. Address any reported violations of the Code of Conduct and take appropriate actions.
4. Any other matters related to maintaining a positive and inclusive academic environment.




Principal

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All members of Code of Conduct Committee and File

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MINUTES OF THE CODE OF CONDUCT COMMITTEE MEETING

The Meeting of the Code of Conduct Committee of Avanathi Institute of Pharmaceutical Sciences, Cherukupally (Village), Near Tagarapuvalasa Bridge, and Vizianagaram (Dist)- 531162 held on 16/08/2019 at 10.00 AM, Venue: Conference Hall.

Members Present:

S. NO	Name of the member	Designation	Role
1	Dr. M.B.V Raju	Principal	Chairman
2	Dr.V. Uma Sankar	Vice Principal	Member
3	Dr.T. Rushi Naidu	Assistant Professor	Member
4	Dr. Randeep Raj	Assistant Professor	Member
5	Mrs. V. Vandana	HOD B PHARM	Member
6	Mrs. A.H.V. Santoshi	Associate Professor	Member
7	Mr. A. Nanaji	Associate Professor	Member
8	Mrs. B. Bhagya Sri	Associate Professor	Member
9	C. R. Bhagyasri	3 rd Pharm D	Student Member
10	Mohammad Nafisa	3 rd B Pharm	Student Member

The Chairperson Dr. M.B.V. Raju extended a warm welcome to the Code of Conduct Committee members. The following resolutions (agenda wise) were taken after detailed discussions among the members in the meeting.

Item 1: Review and update the existing Code of Conduct policies for the academic year 2019-2020:

- The committee reviewed the current Code of Conduct and identified a few sections that need updating to address new challenges and concerns.



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Item 2: Induction Program for Students:

- The committee deliberated on the significance of a proficient orientation program for fresh students in order to acquaint them with the institution's policies and culture.
- Dr. Randeep Raj recommended integrating interactive sessions to actively involve students and foster a sense of belonging.
- Dr. V. Vandana put forth the idea of assigning peer mentors to provide guidance to new students during their initial days on campus.

Item 3: Reported Violations of the Code of Conduct:

- No major violations were reported during the period since the last meeting. Minor infractions were handled by the respective department heads.

Item 4: Other Matters:

- Dr. M. B. V. Raju raised a concern about the need to promote awareness of the Code of Conduct among the student body. It was decided to organize periodic workshops on ethical behavior and the consequences of misconduct.

Item 5: Action Points and Next Meeting Date

- The action points from each Item item were summarized, and responsibilities were assigned to specific committee members. The next meeting date was scheduled for 14th Mar 2020.




Principal

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Signature Sheet:

S. NO	Name of the member	Designation	Role	Signature
1	Dr. M.B.V Raju	Principal	Chairman	
2	Dr.V. Uma Sankar	Vice Principal	Member	
3	Dr.T. Rushi	Assistant Professor	Member	
4	Dr. Randeep Raj	Assistant Professor	Member	
5	Mrs. V. Vandana	HOD B PHARM	Member	
6	Mrs. A.H.V. Santoshi	Associate Professor	Member	
7	Mr. A. Nanaji	Associate Professor	Member	
8	Mrs. B. Bhagya Sri	Associate Professor	Member	
9	C. R. Bhagyasri	3 rd Pharm D	Student Member	
10	Mohammad Nafisa	3 rd B Pharm	Student Member	



Principal

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Date: 13/03/2020

To
The Members of CC,
Avanathi Institute of Pharmaceutical Sciences,
Cherukupally (Village),
Near Tagarapuvalasa Bridge,
Vizianagaram (Dist)-531162.

Respected Madam/Sir,

Sub: Code of Conduct Committee Meeting of AIPS on 14/03/2020

This is to bring to your kind notice that Code of Conduct Committee meeting of Avanathi Institute of Pharmaceutical Sciences has been scheduled at 10.00 AM on 14/03/2020 in the conference hall of the college to discuss the following agenda points/items.

1. Recap of previous meeting and actions taken.
2. Addressing any pending issues from the first meeting.
3. Review of the induction program's effectiveness and any necessary adjustments.
4. Any other matters related to the code of conduct.

Copy to :

All members of Code of Conduct Committee and P.T.C

All HOD'S




Principal

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MINUTES OF THE CODE OF CONDUCT COMMITTEE MEETING

The Meeting of the Code of Conduct Committee of Avanthi Institute of Pharmaceutical Sciences, Cherukupally (Village), Near Tagarapuvalasa Bridge, and Vizianagaram (Dist)- 531162 held on 14/03/2020 at 10.00 AM, Venue: Conference Hall.

Members Present:

S. NO	Name of the member	Designation	Role
1	Dr. M.B.V Raju	Principal	Chairman
2	Dr.V. Uma Sankar	Vice Principal	Member
3	Dr.T. Rushi Naidu	Assistant Professor	Member
4	Dr. Randeep Raj	Assistant Professor	Member
5	Mrs. V. Vandana	HOD B PHARM	Member
6	Mrs. A.H.V. Santoshi	Associate Professor	Member
7	Mr. A. Nanaji	Associate Professor	Member
8	Mrs. B. Bhagya Sri	Associate Professor	Member
9	Y. Naveen Babu	3 rd Pharm D	Student Member
10	D.SaiMadhuri	3 rd B Pharm	Student Member

The Chairperson Dr. M.B.V. Raju extended a warm welcome to the Code of Conduct Committee members. The following resolutions (agenda wise) were taken after detailed discussions among the members in the meeting.

Item 1: Review and Finalize the Proposed Changes to the Code of Conduct Policies:

The committee thoroughly deliberated on every proposed alteration, carefully considering different viewpoints, and subsequently implemented specific adjustments.

The unanimously approved version of the revised Code of Conduct policies has been finalized.

Item 2: Presentation and Approval of the Induction Program for New Students:

Dr. V. Uma Sankar and Dr. T. Rushi Naidu introduced the outline of the induction program,



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encompassing interactive sessions, orientation materials, and mentorship initiatives.

The committee acknowledged the dedication invested in crafting the program and granted their approval, offering minor suggestions for enhancement.

Item 3: Discussion on Organizing Workshops to Raise Awareness of the Code of Conduct:

The committee reached a consensus on the significance of organizing workshops to augment the understanding of the Code of Conduct among students, staff, and faculty. It was determined that quarterly workshops would be conducted, with various committee members leading each session, with a specific emphasis on diverse facets of ethical behavior and conduct.

Item 4: Reported Violations of the Code of Conduct:

- One reported violation was discussed in which a student was found guilty of plagiarism. The committee decided to impose the appropriate penalty, as per the existing policies.

Item 5: Other Matters:

- Dr. Randeep Raj emphasized the importance of establishing precise directives regarding the utilization of social media within the institution. Consequently, it was agreed upon to incorporate a dedicated section in the Code of Conduct policies that would specifically address responsible behavior on social media platforms.
- Mrs. V. Vandana proposed the implementation of a feedback system that would enable students and staff to confidentially report any potential breaches. This suggestion was met with positive reception, leading to the formation of a task force entrusted with the development of this mechanism.

Item 6: Action Points and Next Meeting Date

- The action points from each Item item were summarized, and responsibilities were assigned to specific committee members. The next meeting date was scheduled for 08th July 2020.



PRINCIPAL

Avanthi Institute of Pharmaceutical Sciences
Cherukupally (V), Bhogapuram Mandal
Vizianagaram Dt., - 531162



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Signature Sheet:

S. NO	Name of the member	Designation	Role	Signature
1	Dr. M.B.V Raju	Principal	Chairman	
2	Dr.V. Uma Sankar	Vice Principal	Member	
3	Dr.T. Rushi	Assistant Professor	Member	
4	Dr. Randeep Raj	Assistant Professor	Member	
5	Mrs. V. Vandana	HOD B PHARM	Member	
6	Mrs. A.H.V. Santoshi	Associate Professor	Member	
7	Mr. A. Nanaji	Associate Professor	Member	
8	Mrs. B. Bhagya Sri	Associate Professor	Member	
9	Y. Naveen Babu	3 rd Pharm D	Student Member	
10	D.Sai Madhuri	3 rd B Pharm	Student Member	



Principal

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Annual Awareness Program on Code of Conduct for AIPS Faculty by Principal




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Mrs B Sravani Creating awareness on value education to students in their Class Room For 1stB Pharm Students




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Dr T Rushi Naidu explaining about human rights and duties to 2nd year students in their class room




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Mr. ChandraShekhar delivering his views on professional ethics to B Pharm students in their class room




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Date: 09/08/2018

To

The Members of CC,
Avanathi Institute of Pharmaceutical Sciences,
Cherukupally (Village),
Near Tagarapuvalasa Bridge,
Vizianagaram (Dist)-531162.

Respected Madam/Sir,

Sub: Code of Conduct Committee Meeting of AIPS on 10/08/2018

This is to bring to your kind notice that Code of Conduct Committee meeting of Avanathi Institute of Pharmaceutical Sciences has been scheduled at 10.00 AM on 10/08/2018 in the conference hall of the college to discuss the following agenda points/items.

1. Welcome and Introductions
2. Review of Previous Meeting's Minutes
3. Overview of the Code of Conduct (CoC) for the Academic Year 2018-2019
4. Discussion on Code of Conduct Violations and Reported Incidents
5. Proposals for Code of Conduct Amendments
6. Code of Conduct Awareness and Communication Strategies
7. Student and Staff Support Mechanisms
8. Future Outreach Programs and Awareness Campaigns
9. Any Other Business
10. Action points and next meeting date


Principal

Copy to :

All members of Code of Conduct Committee and File

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MINUTES OF THE CODE OF CONDUCT COMMITTEE MEETING

The Meeting of the Code of Conduct Committee of Avanathi Institute of Pharmaceutical Sciences, Cherukupally (Village), Near Tagarapuvalasa Bridge, and Vizianagaram (Dist)- 531162 held on 10/08/2018 at 10.00 AM, Venue: Conference Hall.

Members Present:

S. NO	Name of the member	Designation	Role
1	Dr. M.B.V Raju	Principal	Chairman
2	Dr.V. Uma Sankar	Vice Principal	Member
3	Mrs. B.Chaitanya	Assistant Professor	Member
4	Dr. V.C. Randeep Raj	Assistant Professor	Member
5	Ms. V. Vandana	HOD B PHARM	Member
6	Mr. Chandra Shekhar	Associate Professor	Member
7	Mr. A. Nanaji	Associate Professor	Member
8	Mrs. B. Bhagya Sri	Associate Professor	Member
9	K. Pinky	3 rd Pharm D	Student Member
10	G. N. Alekhya	3 rd B Pharm	Student Member

The Chairperson Dr. M.B.V. Raju extended a warm welcome to the Code of Conduct Committee members. The following resolutions (agenda wise) were taken after detailed discussions among the members in the meeting.

Item 1: Welcome and Introductions

- The meeting commenced with the chairperson, Dr. M.B.V. Raju, welcoming all committee members and expressing gratitude for their presence.

Item 2: Review of Previous Meeting's Minutes

- The minutes from the previous Code of Conduct Committee meeting held on 10th March 2018 were presented by Dr. V.C. Randeep Raj. The committee members reviewed and approved the minutes with no objections.



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Item 3: Overview of the Code of Conduct for Academic Year 2018-2019

- Mrs. B. Chaitanya presented an overview of the existing Code of Conduct for the academic year 2018-2019. The committee members discussed various sections and identified the need for some updates to address emerging concerns and align with the evolving needs of the academic community.

Item 4: Discussion on Code of Conduct Violations and Reported Incidents

A report on Code of Conduct violations and reported incidents during the preceding six-month period was presented by Mr. A. Nanaji. The committee deliberated on the measures implemented in response to each incident and assessed their efficacy. Furthermore, strategies to avert similar incidents in the future were thoroughly examined.

Item 5: Proposals for Code of Conduct Amendments

Throughout this session, the committee members openly presented their suggested modifications and additions to the Code of Conduct. These proposals were extensively deliberated upon, leading to the decision of establishing a sub-committee tasked with reviewing and ultimately concluding the amendments prior to the upcoming meeting.

Item 6: Code of Conduct Awareness and Communication Strategies

Dr. V. Uma Sankar spearheaded the discussion, emphasizing the importance of enhancing awareness about the Code of Conduct among the academic community. Various approaches for effective communication, such as organizing workshops, seminars, and leveraging digital platforms, were suggested. The committee unanimously decided to delve deeper into these proposed initiatives.

Item 7: Student and Staff Support Mechanisms

Ms. B. Bhagya Sri provided a comprehensive review of the current support mechanisms that are in place for students and staff facing Code of Conduct violations. The committee deliberated on strategies to enhance the accessibility and effectiveness of these support systems.

Item 8: Future Outreach Programs and Awareness Campaigns

The committee engaged in a productive discussion regarding the organization of outreach programs and awareness campaigns aimed at fostering a positive campus/workplace culture. Numerous creative proposals were put forward, leading to the decision of developing a preliminary plan for evaluation during the upcoming meeting.

Item 09: Any Other Business

- During this open forum, additional matters were brought up by committee members, including concerns about specific incidents and potential collaborations with other committees. These



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matters were noted, and it was decided to address them in subsequent meetings.

Item 10: Action Points and Next Meeting Date

- The action points from each Item were summarized, and responsibilities were assigned to specific committee members. The next meeting date was scheduled for 14th Mar 2019.

Signature Sheet:

S. NO	Name of the member	Designation	Role	Signature
1	Dr. M.B.V Raju	Principal	Chairman	
2	Dr.V. Uma Sankar	Vice Principal	Member	
3	Mrs. B. Aruna	Assistant Professor	Member	
4	Dr. Randeep Raj	Assistant Professor	Member	
5	Mrs. V. Vandana	HOD B PHARM	Member	
6	Mrs. A.H.V. Santoshi	Associate Professor	Member	
7	Mr. A. Nanaji	Associate Professor	Member	
8	Mrs. B. Bhagya Sri	Associate Professor	Member	
9	K. Pinky	3 rd Pharm D	Student Member	
10	G. N. Alekhya	3 rd B Pharm	Student Member	



Principal

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Date: 12/03/2019

To
The Members of CC,
Avanathi Institute of Pharmaceutical Sciences,
Cherukupally (Village),
Near Tagarapuvalasa Bridge,
Vizianagaram (Dist)-531162.

Respected Madam/Sir,

Sub: Code of Conduct Committee Meeting of AIPS on 14/03/2019

This is to bring to your kind notice that Code of Conduct Committee meeting of Avanathi Institute of Pharmaceutical Sciences has been scheduled at 10.00 AM on 14/03/2019 in the conference hall of the college to discuss the following agenda points/items.

1. Welcome and Introductions
2. Review of Previous Meeting's Minutes
3. Overview of the Code of Conduct (CoC) for the Academic Year 2018-2019
4. Discussion on Code of Conduct Violations and Reported Incidents
5. Proposals for Code of Conduct Amendments
6. Code of Conduct Awareness and Communication Strategies
7. Student and Staff Support Mechanisms
8. Future Outreach Programs and Awareness Campaigns
9. Any Other Business
10. Action Points and Next Meeting Date




Principal

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Copy to:

All members of Code of Conduct Committee and File

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MINUTES OF THE CODE OF CONDUCT COMMITTEE MEETING

The Meeting of the Code of Conduct Committee of Avanthi Institute of Pharmaceutical Sciences, Cherukupally (Village), Near Tagarapuvalasa Bridge, and Vizianagaram (Dist)- 531162 held on 14/03/2019 at 10.00 AM, Venue: Conference Hall.

Members Present:

S. NO	Name of the member	Designation	Role
1	Dr. M.B.V Raju	Principal	Chairman
2	Dr.V. Uma Sankar	Vice Principal	Member
3	Mrs. B. Aruna	Assistant Professor	Member
4	Dr. V.C. Randeep Raj	Assistant Professor	Member
5	Mrs. V. Vandana	Assistant Professor	Member
6	Mrs. B. Chaitanya	Associate Professor	Member
7	Mr. A. Nanaji	Associate Professor	Member
8	Mrs. B. Bhagya Sri	Associate Professor	Member
9	Ms. ShrutiBharadwaj	3 rd Pharm D	Student Member
10	Ms. B. Anitha	3 rd B Pharm	Student Member

The Chairperson Dr. M.B.V. Raju extended a warm welcome to the Code of Conduct Committee members. The following resolutions (agenda wise) were taken after detailed discussions among the members in the meeting.

Item 1: Welcome and Introductions

- The meeting commenced with the chairperson, Dr. M.B.V. Raju, welcoming all committee members and expressing gratitude for their presence.

Item 2: Review of Previous Meeting's Minutes

Mrs. B. Chaitanya presented the minutes from the previous meeting of the Code of Conduct



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Committee, which took place on August 14th, 2018. The committee members thoroughly examined and unanimously approved the minutes without any objections.

Item 3: Overview of the Code of Conduct for Academic Year 2018-2019

Dr. V. Uma Sankar provided a comprehensive summary of the current Code of Conduct for the academic year 2018 – 2019. The committee members engaged in a thorough discussion on different sections and recognized the necessity for certain revisions to effectively tackle emerging concerns and cater to the changing requirements of the academic community.

Item 4: Discussion on Code of Conduct Violations and Reported Incidents

Dr. V.C. Randeep Raj delivered a comprehensive report on the occurrences of Code of Conduct violations and reported incidents over the preceding six-month period. The committee engaged in a thorough discussion regarding the measures implemented in response to each incident and assessed their efficacy. Furthermore, strategies aimed at averting comparable incidents in the future were extensively deliberated upon.

Item 5: Proposals for Code of Conduct Amendments During this agenda

The members of the committee openly disclosed their suggested modifications and additions to the Code of Conduct. These suggestions were extensively deliberated upon, and it was decided to establish a sub-committee to examine and conclude the amendments prior to the upcoming meeting.

Item 6: Code of Conduct Awareness and Communication Strategies

The discussion was led by Mr. A. Nanaji, who emphasized the importance of enhancing awareness about the Code of Conduct among the academic community. Various strategies for effective communication, such as workshops, seminars, and the utilization of digital platforms, were suggested. The committee has decided to delve deeper into these proposed initiatives.

Item 7: Student and Staff Support Mechanisms

Ms. V. Vandana presented an overview of the existing support mechanisms available to students and staff who experience Code of Conduct violations. The committee discussed ways to improve the accessibility and efficiency of these support systems.

Item 8: Future Outreach Programs and Awareness Campaigns

The committee engaged in a productive discussion under this agenda, where they generated various ideas for arranging outreach programs and awareness campaigns aimed at fostering a positive campus/workplace culture. Numerous creative proposals were put forward, leading to the decision of formulating a preliminary plan for evaluation during the upcoming meeting.




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Item 09: Any Other Business

During this open forum, additional matters were brought up by committee members, including concerns about specific incidents and potential collaborations with other committees. These matters were noted, and it was decided to address them in subsequent meetings.


Item 10: Action Points and Next Meeting Date

- The action points from each agenda item were summarized, and responsibilities were assigned to specific committee members. The next meeting date was scheduled for 16th Aug 2019.

Signature Sheet:

S. NO	Name of the member	Designation	Role	Signature
1	Dr. M.B.V Raju	Principal	Chairman	
2	Dr. V. Uma Sankar	Vice Principal	Member	
3	Mrs. B. Aruna	Assistant Professor	Member	
4	Dr. V.C. Randeep Raj	Assistant Professor	Member	
5	Mrs. V. Vandana	Assistant Professor	Member	
6	Mrs. B. Chaitanya	Associate Professor	Member	
7	Mr. A. Nanaji	Associate Professor	Member	
8	Mrs. B. Bhagya Sri	Associate Professor	Member	
9	Ms. Shruti Bharadwaj	3 rd Pharm D	Student Member	
10	Ms. B. Anitha	3 rd B Pharm	Student Member	




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AIPS Faculty at annual awareness program on code of conduct




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Dr. T. Rushi Naidu delivering his thoughts on corruption free India at E class room for 2nd Pharm D students




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Dr. B Manoj Kumar creating awareness on human values of interns of Pharm. D in class room.




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